

Boston Residents Jobs Policy Office

43 Hawkins Street • Boston, Massachusetts, 02114

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WEEKLY UTILIZATION REPORT

For MIS use
only:
Project #:

Contractor #:

Project Name: _____

Project Location: _____

Contractor Name: _____

Contractor Address: _____

Contractor Phone: _____

Week No. _____ Week of _____ to: _____

RACE CODES:

- A. Asian
- B. Black
- C. Caucasian
- H. Hispanic
- O Other (specify)
 - Native American
 - Cape Verdean

PLEASE CHECK ONE

General: • Subcontractor: •

Final Weekly: •

Award
Department: _____

Projected Completion Date: _____

General Contractor: _____

Federal Prevailing Wage Contracts Only: _____

SSN		Employee Name	Trade	OT	S	M	T	W	T	F	S	Tot. Hours.	Pay Rate	Gross Earn	FICA	Withld Tax	State Withld	Union	Total	Net Wage
Se X	Race	Street, City, State, Zip Code		ST	Daily Work Hours															
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				S																
				O																
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Name:	Signature	Date
Title:		

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See section 1001 of Title 10 and section 231 of Title 31 of the U.S. Code.

TALLY

	TOTAL	Resident	Minorit y	Female
Worker Hours				
Worker Percentage				

Date _____

I, _____ , _____
(NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by _____

_____ on the _____
(CONTRACTOR OR SUBCONTRACTOR) (BUILDING OR WORK)

_____ ; that during the payroll period commencing on the _____

day of _____, 19____, and ending the _____ day of _____, 19____,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

_____ from the full
(contractor or subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948; 63 Stat. 108; 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers and mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he preformed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

☐ - In addition to the basic hourly wage rates paid to each laborer or mechanic

listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ - Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS

NAME AND TITLE	SIGNATURE
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION, SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	